



Dear Applicant,

***Full Time Animal Care Assistant (Animal Collection Officer duties)
Post***

Thank you for your interest in the above position.

Enclosed with this letter is an application form as well as a job description, personal specification and employment conditions.

The application form enclosed must be completed. Any C.V. must be in addition to the application form, not a substitute for it.

The completed application must be received by 1700hrs Friday 9th November 2012. A short list will be drawn up as soon as possible and those invited for interview will be informed by Monday, 12th November, 2012. Those applicants who have not been contacted by that date will have been unsuccessful on this occasion.

The interviews are planned for Wednesday 14th and Thursday 15th November, 2012.

Once again thank you for showing an interest in the GSPCA.

Yours sincerely,

Mr. Steven J Byrne
GSPCA Manager

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Information Summary Sheet on Terms and Conditions
Person Specification
Application Form
Job Description